



**MINISTRY OF JUSTICE, HUMAN RIGHTS AND INSTITUTIONAL REFORMS**

Ref: MJHRIR/1096/60

Date: 22 February 2019

**Circular Note No 1 of 2019**

**From:- Senior Chief Executive, Ministry of Justice, Human Rights and Institutional Reforms**

**To:- Supervising Officers-in-charge of Ministries/Departments**

**Online course on the Reporting to the United Nations Treaty Bodies**

The Ministry of Justice, Human Rights and Institutional Reforms wishes to inform you of an interactive online course on "Reporting to the United Nations Treaty Bodies" developed by the Office of the High Commissioner for Human Rights (OHCHR) in collaboration with the International Training Center of the International Labour Organisation (ITC ILO).

2. The online course has been part of a comprehensive training package on human rights treaty reporting, which is developed by the Treaty Body Capacity Programme pursuant to General Assembly resolution 68/2. It has been designed for State Officials who draft treaty specific reports under the nine core United Nations human right treaties.

3. The course provides concise information about the United Nations human rights system and details on the treaty reporting process, including procedures and requirements. Furthermore, it includes guidance on the preparation of reports at national level including the importance of institutionalising existing inter-ministerial structures and processes into so-called National Mechanisms on Reporting and Follow-up (NMRFs). It also highlights the role of other stakeholders, the United Nations system, National Human Rights Institutions and civil society in the reporting process.

4. The online course can be accessed at the following link

*<https://ecampus.itcilo.org/enroll/index.php?id=529>*

5. It would be much appreciated if the contents of this Circular Note could be brought to the attention of all officers involved in the "Treaty Reporting Process"

**Asha Burrenchobay  
Senior Chief Executive**